



**BHARAT SANCHAR NIGAM LIMITED
CORPORATE OFFICE**

O/o Principal General Manager (Pers)
4th Floor, Bharat Sanchar Bhawan, Janpath, New Delhi-110001

No. 500-25/2015/e-APAR/Pers.-I

Dated 12.06.2017

To,

**All CGMs
BSNL Circles/Units.**

Subject: - Guidelines for filling of e-APAR through ERP-reg.

Reference:-

1. This office letter No :- 500-25/2015/e-APAR/Pers.-I dated 17.04.2017
2. This office letter No :- 500-25/2015/e-APAR/Pers.-I dated 25.05.2017
3. This office letter No :- 500-25/2015/e-APAR/Pers.-I dated 07.06.2017

It is heartening to say that almost all executives, except few have successfully initiated their APAR for year 2016-17 through ESS portal.

Vide letter under **reference 3**, the access of ESS portal (**only APAR Tab**) has been extended to retired executives of BSNL for 30 days from his/ her date of retirement, so that they can report/review the APAR of their sub ordinates.

Consequently, the competent authority **for the last time** has agreed to extend the last date for filling/initiation of APAR for year 2016-17 through ESS till 25.06.2017, so that all remaining executives including those whose reporting/reviewing officer has retired from service may initiate their APAR on or before 25.06.2017 positively. No further extension will be given beyond 25.06.2017

This issues with the approval of competent authority.

This may also brought to the notice of all concerned authorities.


Manish Kumar
Jt. General Manager (Personnel)
BSNL CO, New Delhi

Copy to:-

The GM (ERP) for information & n/a pl.