



**A GOVERNMENT OF INDIA ENTERPRISE**  
**SR Cell, Corporate Office**  
Bharat Sanchar Bhawan  
Janpath, New Delhi-110 001

No.BSNL/4-26/SR/2007/01  
To,

**ALL CGMs, BSNL**

Dated the 25.04.2008

**Sub:- Retention of quarter on transfer to rural Areas-reg.**

Difficulties were being faced by non-executive employees who are transferred to rural areas in the interest of service, but had to leave their family at their old station of posting, for which the quarter occupied at the old station of posting had to be retained. A case received from the Punjab Circle on this issue was examined and the approval of BSNL Corporate Office is hereby conveyed for permitting retention of quarter to all the non-executive employees BSNL, transferred to rural areas in the interest of service. The request for such retention may be accepted by the field units on the following terms and conditions:

1. Retention of quarter may be permitted @ **double the license fee** +departmental charges for entire period of posting in rural area (beyond the permitted period of 2-month normal License fee) .
2. Composite Transfer grant may not be paid to the officials as per rule, since they are being allowed to retain the quarter at their last place of posting and as there is no change of residence.
3. On their transfer back to the old place of posting after completion of tenure period, they would not be entitled for composite transfer grant, as again there will be no change of residence.
4. Request for retention of quarter may be permitted with the condition that retention of quarter at a station different from station of posting of the employee will not be a hindrance in performing his duty.
5. HRA, for the entire period of posting in rural area, may also not be paid to the official during retention of quarter at old station.
6. Retention of quarter at previous station is allowed only for the bona-fide use of the dependant family members of the official on his/her transfer to rural area. For ensuring the same , the official is required to furnish a certificate at the time of seeking retention & also on 1<sup>st</sup> July & 1<sup>st</sup> January, of every year stating that his/her dependant family members are actually residing in the departmental accommodation at the last place of his/her posting. In case the official failed to submit the certificate by 31<sup>st</sup> January and 31<sup>st</sup> July, of every year, the occupation may be declared as unauthorized and necessary action as per prevailing rules may be initiated so as to avoid misuse of this facility.

(Jagdish Narain)  
ADG(SR-I)BSNLCO.

Copy for information to:

1. PS to CMD,BSNL
2. PS to All Board Director, BSNL
3. All Sr.DDGs/DDGs BSNL Corporate Office.
4. GS,BSNL Employees Union