

O/o Sr. General Manager (CIT)
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भारत संचार निगम लिमिटेड
(भारत सरकार का उपक्रम)
BHARAT SANCHAR NIGAM LIMITED
(A Govt. of India Enterprise)

No. CIT/8-10/2013/ERP

Dated 30th May, 2014

To

All CGMs and IFAs

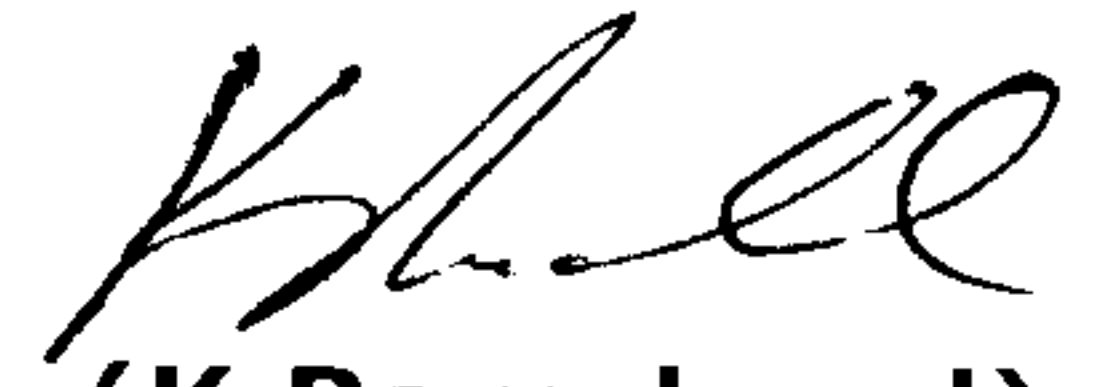
Sub : - Merger of CMTS Accounting Unit

Ref:- 1. Nos. ERP/FICO/MH POC/2013-14 dated 29.11.2013
2. No. CIT/8-10/2013/ERP dated 22.01.20103

Kindly refer to the above mentioned letters. The second letter was addressed to AP, Gujarat, Punjab Telecom Circles only at that time. It is now clarified that these instructions regarding merger of CMTS unit are applicable to all the circles in BSNL and the same may please be implemented immediately.

The above instructions may please be implemented during this financial year since ERP is planned to be completed in all circles during this year itself and the roll out plan is already conveyed to all circles. The instructions may be implemented even before the ERP implementation irrespective of the date of implementation of ERP in that circle.

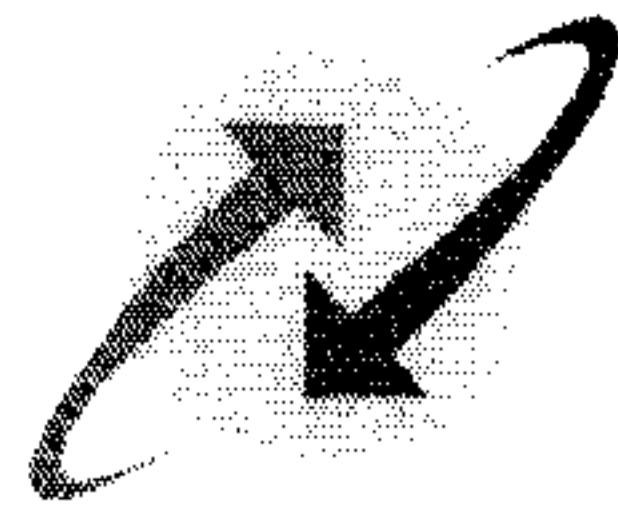
Copies of letters are enclosed herewith.


(K.Ramchand)
Sr. GM (CIT)

Encl. as above

Copy to
DIR(CFA); ED(IT)
GM(CA), BSNL
CGM ITPC, Pune

RA/ERP Section
7th Floor, Corporate Office
Bharat Sanchar Bhawan
Harish Chander Mathur Lane
Janpath, New Delhi – 110 001



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BHARAT SANCHAR NIGAM LIMITED
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NO: ERP/FICO/MH POC/2013-14/

Dated: 29.11.2013

To,
The CGMT/IFAs
Office of Chief General Manager Telecom
Punjab/Gujarat/Andhra Pradesh/ Karnataka Telecom Circle
Chandigarh/Ahmedabad/Hyderabad / Bangalore.

Sub : Merger of CMTS accounting unit - Reg.

This has reference to the above subject. In this connection, it is intimated that the competent authority has approved the merger of CMTS division with the SSAs, hence no separate accounting unit (SSA/Business Area) will be created in SAP for CMTS. The generation of Trial Balance for CMTS will be done through Profit Centre as the same have been created for various segments of business. All the assets, Inventory, etc which appear in the books of CMTS division at Circle Level (centrally) will be transferred to respective SSA wherever these are physically located before the cutoff date in legacy trial balance itself. The HR data of CMTS employees who are working in different SSAs but are getting salary from CMTS division at Circle level (Centrally) will be transferred to respective BA/SSA. CAPEX budget estimate for CMTS will be prepared by respective units and Circle office will distribute CMTS CAPEX budget accordingly to respective units. Similarly, Units/BA will prepare BE/RE for CMTS OPEX expenditure and the availability of the same will be handled through Commitment items in SAP.

In Post GO Live Scenario, Circle CMTS unit will form part of Circle office Business area.

General Manager (RA/ERP)

Copy for kind information to:

1. Director (Finance)/Director (CFA), BSNL CO.
2. Executive Director (Finance)/Executive Director (CA), BSNL CO.
3. Sr. GM (CIT)/GM(CA)/GM(BFCI)/Addl. GM (CIT), BSNL CO.
4. Shri D.K. Parsai, Project Director, HCL Info systems Ltd, for necessary action.
5. All DGMs, ERP Development Centre, Ghaziabad.



File No. CIT/8-10/2013/ERP/

Dated 22nd Jan 2014

To

The Chief General Manager
AP / Gujarat / Punjab Telecom Circle
BSNL

Sub: Clarifications regarding merger of CMTS accounting unit.

Please refer to corporate office letter no.ERP/FICO/MH POC/2013-14/ dtd. 29.11.2013. Lot of queries have been raised by circles regarding transfer of staff to SSAs. The following clarifications are herewith issued:

1. The basic principle of merger is that of accounting units. There will be two levels of accounting units in a circle – one at the circle level and the other at the SSA level.
2. There will be two trial balances – one at SSA level and the other at circle level. The TB being issued till now by the CMTS wing will now be merged with the TB of Circle Office, after assets are transferred either to SSAs (wherever applicable) and remaining to be merged with asset register of the Circle Office.
3. The owner of an asset is the SSA where the asset is physically located, other than assets located at Circle HQ and appearing in the existing books of CMTS accounting unit. In all other cases,
 - 3.1 If a BTS 1 is located in SSA A then the owner of BTS 1 is the head of SSA A.
 - 3.2 The expenditure incurred by the SSA A on BTS 1 will be booked in the TB of that SSA,
 - 3.3 BSC maintained by the SSA and its staff located in the SSA also belong to that SSA.and accordingly,
4. The staff maintaining that BTS and making expenditure on the maintenance of the asset also belongs to the SSA.
5. All common equipments like MSC, IN equipments, Billing systems etc. will be assets of circle office and the manpower maintaining these assets belong to the circle office.
6. Presently CMTS/CDMA assets are maintained in the asset register of CMTS wing. The CMTS/CDMA assets (e.g. BTS, BSC and related infrastructures) which are being maintained by SSAs will be transferred to respective SSAs and balance CMTS/CDMA assets (e.g. Core equipments MGW/MSS/HLR and related infrastructure etc.) being maintained by Circle office will be merged with



asset register of Circle office. There will be no separate Asset register with CMTS wing.

7. In case there is manpower maintaining a CMTS asset in an SSA whose location is different from the circle office location and is today reporting to the CMTS wing of circle office and in this case if circle for some special reasons wants to continue this administrative position, then it can do so. However the expenditure incurred on that asset physically located in that SSA will come in the books of that SSA only. If this causes any administrative inconvenience then that manpower should be transferred to that SSA only. Hence CMTS staff located in SSA reporting to the circle team will be very rare.

In such rare cases and also for central equipments of circle office, the staff will be under the circle office and the expenditure (including their salaries) will come in the TB of circle office.

8. If any manpower located in SSA A maintains assets of SSA B, then he continues to be under the administrative control of SSA A only. The expenditure incurred has to be split between the SSAs (Between Business Areas in ERP language, and will be accomplished by assigning multiple cost centers).
9. There may be cases where a particular person may be responsible for assets belonging to two profit centres like CMTS and CFA within the same SSA. In this case too, the person administratively shall be part of that SSA and the expenditure will be booked in the TB of that SSA and is distinguished between the profit centres as per the GL code allotted.
10. In summary, the SSA owns the assets as well as the manpower (maintaining the assets) located physically in the SSA.
11. Any assets (manpower or physical) not covered under any of the scenarios mentioned above shall be part of Circle Office.


K. Ramchand
Sr GM (CIT)

Copy for information to:

1. Office copy
2. Dir (CFA) / (CM) / (EB)
3. ED (CA) / (NB) / (F)
4. GM (RA & TP)
5. All DGMs ERP Center, ALTTC campus
6. Intranet portal