

REMINDER

[A Government of India Enterprise]
CORPORATE OFFICE
PERSONNEL BRANCH-II
4th Floor, Bharat Sanchar Bhawan, Janpath, New Delhi-1.

No. 451-10/2013- Pers (DPC)/31

Dated 28.12.15

To
All the Heads of Telecom Circles /
Metro districts/ Maintenance Regions/ Projects/ Stores/ BRBRAITT/ ALTTC
All Other Administrative Units
Bharat Sanchar Nigam Limited

Sub: Requirement of APARs/ shown certificate and VCs of Dr-DGM (T) for considering them for promotion to Jt. GM(NF)- Reg.

Ref:- This office letter no 451-10/2013- Pers (DPC) dated 27.11.15 and 15.12.2015

Kindly refer to this office letter of even number dated 27.11.15 and 15.12.15, wherein it was requested to forward APAR dossier for the period from 2010-2011 to 2014-15 (Annexure -I) and VCs (Annexure-II) of the executives mentioned in the list for considering them for promotion to Jt. GM (T) (NF)

2. On scrutiny of the APAR folders maintained at CS to DIR (HR), it is observed that some of the APARs are not available in the folders. Hence, all circles are once again requested to forward the missing APARs (one original- corporate office) folders immediately to DPC section. (The APAR folders maintained at CS to DIR(HR) have been collected for conducting CPC. These folder will be returned back to CS to DIR(HR) after completion of CPC)
3. It is also intimated that the original copy of APAR received by corporate office will not be returned back. Hence, circles/ SSAs must keep photo copy of APARs, if required, for their future requirement. If only one Original copy is available with circle, they may forward the photo copy, (attested on each page), of the same period immediately without further delay for considering them for promotion to Jt. GM (NF).

This may be treated as most urgent please.

Encl : Annexure (2 pages)

PSV Rama Rao 28-12-15
(PSV Rama Rao)
Assistant General Manager (DPC)

Missing APARs

Annexure-I

451-10/2013- Pers(DPC)/ 28.12.15

S.No	HRMS No.	Name of the officer (Shri/Ms)	Circles	APARs required immediately
1	201002585	AKHILESH TRIVEDI	NTR	2013-14, 2014-15
2	201002586	SANJEEV SINGHVI	Gujarat	2013-14, 2014-15
3	201002544	BIJI PRATHAP	Kerala	2013-14, 2014-15
4	201002546	RAPOLU CHAKRAPANI	Andhra Pradesh	2014-15
5	201002528	M SONI ABRAHAM	ITPC Hyderabad	2014-15
6	201002520	K BALAJI	Chennai telecom District	2014-15
7	201002641	ALOK KUMAR	Bihar	2013-14, 2014-15
8	201002542	BALBIR SINGH	UP-E	2013-14, 2014-15

28/12/15
A.M. 10/15

VC not received early

Annexure-II

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S.No	HRMS No.	Name of the officer (Shri/Ms)	Circles
1	201002585	AKHILESH TRIVEDI	NTR
2	201002558	RAJESH KUMAR BANSAL	RAJ
3	201002563	UPENDRA TIWARI	HR
4	201002518	KRISHNA MOHAN SRIVASTAVA	NCNGN
5	201002548	RAJABHAU M. POTBHARE	MH (Nodal Centre)

Postmark
28/12/15

Postmark
28/12/15

Certificate by the Officer reported upon regarding his/her ACR for the year

1. I,..... Staff No.....
DesignationUnit.....
hereby certify that I have gone through my ACR/APAR for the year
and agree and accept the remarks and grading given in the ACR/APAR by
my Controlling and reviewing officers.

2. I,..... Staff No.....
DesignationUnit.....
hereby certify that I have gone through my ACR/APAR and do not agree
and do not accept the remarks and grading given in the ACR/APAR by my
Controlling and reviewing officers. I shall submit my representation within
15 days from today. I also understand that if I do not submit my
representation within 15 days then this ACR/APAR will be treated as final
and will be binding on me.

Signature.....

Date.....