



BHARAT SANCHAR NIGAM Ltd.

(A Govt. of India Enterprise)

Corporate Office

1st floor Bharat Sanchar Bhavan, Janpath, New Delhi-110001

(Estt. Finance Section)

Office Memorandum

Subject: Amendment to BSNL "TA/DA Rules, 2002"

The undersigned is directed to say that as per the approval of the BSNL Board of Directors in the meeting held on 30th July 2009, and consequent on revision of IDA pay scales of Non-Executives in BSNL (vide BSNL CO, New Delhi order No.1-16/2010-PAT(BSNL) dated 7th May'2010) the TA/DA rules in BSNL are hereby amended. The competent authority in partial modification of **"TA/DA Rules 2002"** dated 22-10-2002 and subsequent amendment order dated 6-9-2004, dated 6-7-2005 and dated 07.09.2009 has decided the amendments as enclosed to this letter. The instructions contained in these amendments order takes effect from the date of issue. The cases already settled prior to issue of this office order shall not be re-opened. The amendments may be brought to the notice of all concerned. Queries, if any, may be addressed to the Corporate Office, BSNL.

(S. Karthikeyan)
Dy. General Manager (EF)

Encl: as above

No.7-6/2006-EF/Vol.II(Pt)

Dated 08- 09 - 2010

Copy for information and necessary action to:

1. PPS to CMD, BSNL
2. PPS/ PS to all Directors of BSNL Board
3. All PGMS /Sr.GMs / GMs, BSNL Corporate office.
4. All Chief General Managers Telecom Circles/Metro Districts.
5. IFAs in the Offices of all CGMs.
6. Dy. Manager (Cash)/ (Pay Bill)/ (L & A) BSNL Corporate Office, New Delhi.
7. DG, P&T Audit
8. All recognized Associations / Union of BSNL

(Ranjan Goswami)
Astt. General Manager (EF-I)

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Bharat Sanchar Nigam Limited

Enclosure to CO, BSNL, ND letter No. 7-6/2006-EF/Vol.II(Pt.) dated 08-09-2010

Subject: Amendments to BSNL "TA/DA rules 2002"

The following amendments (paras A to H) to BSNL "TA/DA Rules 2002" are forwarded for further necessary action and settlement of claims.

(A). Classification of cities [four categories] (Refer para 4 of order dated 22-10-2002 read with an endorsement to BSNL "TA/DA Rules,2002" vide even no.7-6/2004-EF dated 06.07.2005)

The classification of cities is as under:(As per SR-51)

1. A.I, A Class and its expensive localities.
2. B.I, Class cities and its expensive localities,
3. State/UT Capital cities which are not categorized under A1. A, B1 & its expensive localities, and
4. Localities other than mentioned in (1) (2) and (3) above.

(B) Classification of employees indicates the Revised IDA Pay Scales of absorbed employees corresponding to Pre-revised IDA Pay Scales. (Refer para 3 of order dated 22-10-2002)

Previous CDA Pay Scale	Previous IDA Pay Scale	Revised IDA Pay Scale as per 1-50/2009-PAT(BSNL) dated 5-3-2009	6 th CPC CDA grade pay
CMD	27750-31500	80000-125000	---
Director	25750-30950	75000-100000	--
# HAG scale	25000-30200	# E9A (62000-80000)	Rs.67000—79000
18400-22400 CDA	23750-28550	E9 (62000-80000)	with grade pay Rs.10000/-
14300-18300 CDA	18500-23900	E7 (43200-66000)	with grade pay Rs.8700/-
14300-18300 CDA	17500-22300	E6 (36600-62000)	with grade pay Rs.8700/-
12000-16500 CDA	16000-20800	E5 (32900-58000)	with grade pay Rs.7600/-
10000-15200 CDA	14500-18700	E4 (29100-54500)	with grade pay Rs.6600/-
8000-13500 CDA	13000-18250	E3 (24900-50500)	with grade pay Rs.5400/-
--	11875-17275 #	# E2A (20600-46500)	with grade pay Rs.4800/-
--	9850-14600 #	# E1A (16400-40500)	with grade pay Rs.4200/-

Note: Revised IDA pay scale for E9A, E1A, and E2A will be notified later.

Previous CDA pay scale	Previous IDA Pay Scale	Revised IDA Pay Scale as per 1-16/2-10 PAT(BSNL) dated 7-5-2010	6 th CPC CDA grade pay
6500-200-10500	8570-245-12245	NE11 (16370-30630)	with grade pay Rs.4200/-
5500-175-9000	7800-225-11175	NE10 (14900-27850)	with grade pay Rs.4200/-
5000-150-8000	7100-200-10100	NE9 (13600-25420)	with grade pay Rs.4200/-
4500-125-7000	6550-185-9325	NE8 (12520-23440)	with grade pay Rs.2800/-
4000-100-6000	5700-160-8100	NE7 (10900-20400)	with grade pay Rs.2400/-
3200-85-4900	4720-150-6970	NE6 (9020-17430)	with grade pay Rs.2000/-
3050-75-3950-80-4590	4550-140-6650	NE5 (8700-16840)	with grade pay Rs.1900/-
2750-70-3800-75-4400	4250-130-6200	NE4 (8150-15340)	with grade pay Rs.1800/-
2650-65-3300-70-4000	4100-125-5975	NE3 (7900-14880)	with grade pay Rs.1650/-
2610-60-3150-65-3540	4060-125-5935	NE2 (7840-14700)	with grade pay Rs.1400/-
2550-55-2660-60-3200	4000-120-5800	NE1 (7760-13320)	with grade pay Rs.1300/-



(C). The DA Rates when an employee makes his/her own arrangements while on tour on the basis of classification of cities in three categories are: (Refer para 5.1 of order dated 22-10-2002 read with order dated 7-9-2009)

Pay Range	A.I, A Cities & expensive localities (Rs.)	B.I Cities and expensive localities (Rs.)	State/UT capital cities whichever not categorized under A1, A, B1 & its expensive localities & other localities. (Rs.)
CMD and Director of Board	1500/-	1200/-	1000/-
Executive Directors	1000/-	800/-	600/-
Officers in the HAG Scale	700/-	500/-	400/-
Revised IDA pay Rs. 48940/- and above but not in HAG scale (Pre revised IDA pay Rs. 22300/- & above but not in HAG scale) / officers drawing grade pay Rs.10000/- and not in HAG scale	450/-	270/-	250/-
Revised IDA pay Rs. 44771/- to 48939/- (Pre Revised IDA pay Rs. 20401/- to Rs.22299/-) / officers drawing grade pay Rs.8700/-	400/-	250/-	225/-
Revised IDA pay Rs. 28530/- To Rs.44770/- (Pre revised IDA Pay Rs. 13000/- to Rs.20400/-) / officers drawing grade pay Rs.5400/-, Rs.6600/- and Rs.7600/-	350/-	200/-	180/-
Revised IDA pay Rs. 18810/- to Rs.28529/- (Pre revised IDA pay Rs. 8570/- To Rs.12999/-) / officers drawing grade pay Rs.4200/- and Rs.4800/- / (NE11 & above)	300/-	175/-	150/-
Revised IDA pay Rs. 12860/- to 18809/- (Pre revised IDA pay Rs. 5860/- To Rs. 8569/-) / officers drawing grade pay Rs.2400/-, Rs.2800/- and Rs.4200/- / (Upto NE10)	275/-	150/-	125/-
Revised IDA pay Below Rs. 12860/- (Pre revised IDA pay below Rs. 5860/-) / officers drawing grade pay below Rs.2400/-	200/-	100/-	80/-

(D) For entitlement of Hotels/ for stay of BSNL Executives and Non-Executives the limit of amount to be reimbursed to various categories are as under:
(Refer para 5.2 & 5.3 of order dated 22-10-2002 & 06.07.2005 read with order dated 7-9-2009)

Pay Range	Entitlement	A.I, Cities & expensive localities (Rs.)	A & expensive localities (Rs.)	B.I Cities & expensive localities (Rs.)	State/UT capital cities which are not categorized under A1, A, B1 & expensive localities (Rs.)	Other localities (Rs.)
CMD / Director of Board	Five Star (Executive suite)	Five Star Hotel (Executive Suite)/ if no Executive Suite) then actual	Five Star (Executive Suite) / if no Five Star (Executive Suite) then actual	Five Star (Executive Suite)/ If no Five Star (Executive Suite) then actual.	If No Star (Executive Suite) then actual	
Executive Directors	Five star	7000	5000	3500	2500	
Officers in HAG	Four star	5000	3000	2500	2000	
Officers in SAG	Four star	3000	1500	1350	950	
Officers in JAG	Three star	2200	1100	825	550	
Officers in STS	75% of Three star	1650	825	615	410	
Sr.SDE/SDE / Sr.AO/AO and equivalents		550	400	375	300	
JTO and equivalents and non-executives in NE11 revised IDA pay scale (Pre revised starting IDA pay Rs. 8570/- in pre revised IDA Pay Scale)		400	300	275	250	
Revised IDA pay Rs.12860/- and above (Pre revised IDA pay Rs. 5860/- to Rs. 8569/- in IDA Pay Scale) / officers drawing grade pay Rs.2400/-, Rs.2800/- and Rs.4200/- / (Upto NE10)		300	250	225	200	
Revised IDA pay below Rs.12860/- (Below Rs. 5860/- in pre revised IDA Pay Scale) / officers drawing grade pay below Rs.2400/-		175	125	120	100	

(E). Additional clauses to be implemented:

(Refer O.M.No.19-27/2002-L&A dated 22-10-2002 read with O.M.No.7-6/2004-EF dated 6-9-2004 and dated 6-7-2005)

1. Local TA/DA is applicable beyond eight kms.

2. Hotel rates limits are exclusive of all taxes and surcharge, if any, but shall include breakfast/ morning tea.
3. If an employee is provided free lodging and free boarding, 25% of DA will be admissible in case of Training Centers, which issue certificates to this effect.
4. Stay in hotel is permitted in exceptional cases i.e.; if Inspection Qtr. is already occupied by other officers or not available. The officer has to give a declaration to this effect. The CMD/ Directors of the Board/Executive Directors will be out of purview of this clause.
5. Hotel charges will be reimbursed subject to production of receipt. The CMD/ Directors of the Board and EDs will be out of purview of this clause.
6. The mileage allowance by Road and other entitlements of rail and air etc., to the Executive Directors will be at par with the entitlements of Board of Directors.
7. The Circles with the respective hotels may explore corporate Concession, off peak days/season rates at the time of fixation of rates.

(F) MILEAGE ALLOWANCES FOR JOURNEY BY ROADS (Refer O.M.No.19-27/2002-L&A dated 22-10-2002 read with O.M.No.7-6/2004-EF dated 20-7-2005)

Pay range	Entitled mode of Conveyance
CMD, Functional Directors of the Board and EDs	Full Taxi including air/conditioned taxi(Subject to production of receipt)
Basic pay of revised IDA pay Rs.43670/- and above (Pre revised IDA pay of Rs.19900/- and above / Pre 6 th CPC basic pay of Rs.16400/- and above) / Officers drawing grade pay of Rs.8700/- and above	Full Taxi (Subject to production of receipt)
Executives and Non-Executives (NE10 and above) Revised IDA Basic pay Rs.23110/- and above but less than revised IDA pay Rs.43670/-(Rs.10530/- and above but less than Rs.19900/- pre revised IDA pay / Basic pay of Rs.8000/- and above but less than Rs.16400/- pre 6 th CPC) / Officers drawing grade pay of Rs.5400/-, Rs.6600/-, Rs.7600/- and Rs.8700/-	Full Taxi (Subject to production of receipt)
Basic pay of revised IDA pay Rs.18810/- and above but less than Rs. 23110/- (Rs.8570/- and above but less than Rs.10530/-Pre-revised IDA pay / Basic pay of Rs.6500/- and above but less than Rs.8000/- pre 6 th CPC) / Officers drawing grade pay of Rs.4200/- and Rs.4800/-	Rs.8/- per Km (subject to production of receipt)



Basic pay of revised IDA pay Rs. 12860/- and above but less than Rs.18810/- (Rs.5860/- and above but less than Rs.8570/- Pre-revised IDA pay / Basic pay of Rs.4100/- and above but less than Rs.6500/- pre 6 th CPC) / Officers drawing grade pay of Rs.2400/- and Rs.2800/-	Mileage allowance is restricted to Rs.6/- per km irrespective of mode of conveyance
Basic pay of revised IDA pay below Rs.12860/- (below Rs.5860/- Pre-revised IDA pay / Basic pay below Rs.4100/- pre 6 th CPC) / Officers drawing grade pay of Rs.2000/- and below	Mileage allowance is restricted to Rs.5/- per km irrespective of mode of conveyance

- **For journeys by Auto/ Rickshaw/Taxi, TA claims are to be settled on the basis of rates prescribed by concerned State Transport Authorities. In case, where rates are not notified / prescribed by the Transport Authorities, TA will be settled as per OM dated 22nd October 2002 read with OM dated 20th July'2005, and relevant SR.**
- **In Metropolitan cities mileage on tours will be at the rate approved by the competent local authority of such Metropolitan cities.**
- **If own car is used, mileage allowance will be limited to one trip each only at the time of arrival/departure but at the rate approved for taxis prescribed by the competent local authority. For allowing reimbursement for such journeys, a certificate by the officer concerned should be deemed to be sufficient.**
- **Mileage allowance may be granted at the rate of Rs.6/- per km., if the Executive/officer does not produce the receipt for entitlement at the higher rate as mentioned in OM dated 22nd Oct 2002 read with OM dated 20th July'2005, and relevant SR.**
- * **The term 'Basic pay'** in revised pay structure in case of un-absorbed officers who are working on deemed deputation/deputation basis, includes pay drawn in the prescribed pay band plus the applicable grade pay but does not include any other type of pay like special pay, etc. However, in respect of pay scale of HAG and above, the basic pay means the pay in the prescribed scale.
- * **Those who are on Pre-Revised IDA pay, Basic pay means pre-revised basic pay plus DP.**

(G) Entitlement for journeys on tour/transfer (Refer OM No.7-6/2004-EF dated 24-5-2006). :- A

Revised IDA	Grade Pay in CDA	Travel entitlement
CMD, Functional Directors and EDs and Executive drawing Revised Pay scale i.e, Rs. 62000-80000 and above	Officers drawing grade Pay of Rs.10000/- and above and those in pay scale of HAG + and above	AC first class by train/ Executive class in shatabdi train/ AC first class by Rajadhani / Dooranta.

Officers/Executives in the revised IDA Pay Rs.43670/- and above in E5 & above (Pre-revised IDA pay Rs.19900/- and above)	Officers drawing grade pay of Rs.10000/- and Rs.8700/-	AC first class by train/ Executive class in shatabdi train/ AC first class by Rajdhani / Dooranta.
Revised IDA pay Rs.23110/- to Rs.43669/- (Pre-revised IDA pay Rs.10530/- to Rs.19899/-)	Officers drawing grade pay of Rs.5400/-, Rs.6600/-, Rs.7600/- and Rs.8700/-	AC chair car by Shatabdi / ACII tier by Rajdhani, Dooranta / ACII tier by other train.
Revised IDA pay Rs.18810/- to Rs.23109/- (Pre-revised IDA pay Rs.8570/- to Rs.10529/-)	Officers drawing grade pay of Rs.4200/- and Rs.4800/-	ACIII tier by Rajdhani, Dooranta / AC chair car by Shatabdi, Jan Shatabdi train / First class/ ACIII tier / AC chair car by other train /.
Revised IDA pay Rs.12860/- to Rs.18809/- (Pre-revised IDA pay Rs.5860/- to Rs.8569/-)	Officers drawing grade pay of Rs.2400/- and Rs.2800/-	ACIII tier by Rajdhani, Dooranta / AC chair car by Shatabdi, Jan Shatabdi train / First class/ ACIII tier / AC chair car by other train /.
Revised IDA pay below Rs.12860/- (Pre-revised IDA pay below Rs.5860/-)	Officers drawing grade pay of Rs.2000/- and below	ACIII tier by Rajdhani / Sleeper Class by Dooranta / AC chair car by Shatabdi / IInd class by Jan Shatabdi / Sleeper class by other train.

- Any employee is allowed to travel below his/her entitled class of travel.
- The minimum pay eligibility for travel by **AC II Tier** in train is fixed at **Rs.23110/-** in revised IDA Pay scales on tour/transfer/LTC.
- As regards **AC III Tier /First class /AC Chair Car**, the minimum pay eligibility is **Rs.12860/-** in revised IDA Pay scales.
- For travel in Shatabdi / Rajdhani / Dooranta and Jan-Shatabdi, the above revised IDA equivalent may be adopted i.e. 5th CPC CDA Pay is **Rs.8000/- equivalent to IDA Pay Rs.10530/- equivalent to revised IDA Pay Rs.23110/-**

- **5th CPC CDA Pay Rs.4100/- equivalent to IDA Pay Rs.5860/-(Pre-revised) is equivalent to Revised IDA pay Rs.12860/-.**
- The above equivalents of pay are meant for the purpose of determination eligibility for travel in train only and not for any other purpose.

B Air Entitlement.

- Executives in E3 and above (i.e. JTS & above in CDA) with CDA Pay **Rs.12300/- (Pre 6th CPC)** equivalent to **IDA Pay Rs.17200/- (Pre-revised)** is equivalent to revised IDA pay **Rs.37750/- equivalent to CDA (6th CPC revised pay Rs.23730/-with grade pay Rs.5400/- & above).**
- Executives in E6 and above (**6th CPC CDA pay with grade pay Rs.8700/- and above** in NFSG JAG and above) with CDA Pay **Rs.16400/- (Pre 6th CPC)** equivalent to **IDA Pay Rs.19900/- (Pre-revised) equivalent to revised IDA Pay Rs.51610/-**

Note. On tour or on transfer in the case of officers who are in receipt of pay of Rs.16400/- (5thCPC) / Rs.51610/- (Revised IDA pay) and above at their discretion, provided that officers drawing pay between Rs.12300/- (5th CPC) / Rs.37750/- (Revised IDA pay) and Rs.16400/- (5thCPC) / Rs.51610/- (Revised IDA pay) may also travel by air at their discretion, if the distance involved is more than 500 km and the journey cannot be performed overnight by a direct train service/direct slip coach service.

When train journey can take the officer from one station to another without loss of best part of a working day, the places are deemed to be accessible overnight by rail. Ordinarily, journeys which can be covered between 6 p.m. and 8 a.m. fall under this category. However, the Controlling Officer can decide such cases at his discretion.

- Executives in E9 pay scale and above (6th CPC CDA HAG & above with grade pay Rs.10000/- & above) with CDA Pay **Rs.18400/- (Pre 6th CPC)** equivalent to **IDA Pay Rs.22300/- (Pre-revised) equivalent to minimum of the Revised IDA pay scale starting with Rs.62000/-**
- LTC will be as per the relevant provisions of BSNL TA rules & FR / SR.
- All other terms and conditions for travel by Air for tour/transfer will be as per the relevant provisions of BSNL TA Rules and FR/SR.

(H)

- 1) Revised IDA pay scale for EIA, E2A and E9A will be notified later on.
- 2) For clauses which are not covered under above, existing instructions are to be followed.
- 3) All other entitlements and procedures not covered under these rules shall be regulated in accordance with provisions of FR/SR, Part-II Traveling Allowances of Govt. of India Rules.
- 4) This takes effect from the date of issue of the order.

The cases already settled prior to issue of this office order shall not be reopened.


Astt. General Manager (EF-I)