File No.ALTTC-BRT/11(40)/2/2021-97-Part(1)



BHARAT SANCHAR NIGAM LIMITED

(A Govt. of India Enterprise)

OFFICE OF THE PRINCIPAL GENERAL MANAGER

Bharat Ratna Bhim Rao Ambedkar Institute of Telecom Training, Ridge Road, Jabalpur - 482001.

No. SE-10/132/Part-I/4

Dated at Jabalpur the 17.05.2022

To.

All heads of Telecom Circles & All heads of other Administrative units, BSNL

Sub: -Volunteers/Executives (Telecom/Finance) for the posting at BRBRAITT, Jabalpur

Ref.: - PGM, BRBRAITT Lr. no SE-10/132/Part-I/3 Dated at Jabalpur the 11.05.2022

As per above referred letter, volunteers/executives (Telecom/Finance) for the posting at BRBRAITT, Jabalpur are being invited. Vacancy position is as follows: -

| DGM | AGM | SDE | CAO/AO | Total |
|-----|-----|-----|--------|-------|
| 2 | 6 | 4 | 3 | 15 |

The selection process will be of following stages: -

- 1. Circle recommended applications in prescribed proforma (enclosed) may please be sent by post to PGM,BRBRAITT BSNL, Ridge Road, Jabalpur and through email to sde.estt.brbraitt@gmail.com along with copy of bio data & last 5 years APAR of volunteer executives.
- 2. Last date of receipt of through proper channel application at BRBRAITT is 18.06.2022. Only those volunteers will be considered for interview whose through proper channel application is received by cutoff date.
- 3. For tenure circle volunteers, only those volunteers who are finishing their tenure in next 3 months may be recommended.
- 4. Based on Circle recommended application, the shortlisted candidates will be interviewed through video-conference by a Selection Committee in which the volunteers will have to present a powerpoint presentation for 5 min. on any technical/financial/ management topic of their choice.
- 5. The selection committee will evaluate the candidates on the scale of 1 to 10 for each of following qualities: -
 - Qualifications
 - Presentation skills
 - Body Language
 - Subject Knowledge
 - Confidence

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- Handling the Questions
- Teaching Experience
- Previous 5 years APAR ratings
- Extra Curriculum activities
- Communication skills
- 6. The results of the evaluation of recommended applications will be published on BRBRAITT, Jabalpur website.
- 7. Please give wide publicity to this process on circle website.
- 8. Selection committee will forward the names of only those selected candidates to Personnel Section, Corporate Office for issuance of transfer orders.
- 9. The letter of DGM (Admin), BRBRAITT, Jabalpur dated 13.5.2022 regarding Volunteers/Executives (Telecom/Finance) for the posting at BRBRAITT, Jabalpur may be treated as cancelled.

This is issued with the approval of Chief General Manager, ALTTC, Ghaziabad.

Deputy General Manager (Admin)

BRBRAITT, Jabalpur

Enclosure: Annexure-I (Format of application)

APPLICATION FOR POSTING IN BRBRAITT JABALPUR

To,

DGM(Admin) BRBRAITT, BSNL Ridge Road, Jabalpur

(THROUGH PROPER CHANNEL)

Sub:- Volunteering for posting at BRBRAITT, Jabalpur

Ref: DGM(Admin), BRBRAITT Jabalpur letter no -SE-10-132/Part-I/4 Dated 13.05.2022

With the above reference letter, I the undersigned, wants to apply for posting in BRBRAITT Jabalpur. For the same, I hereby furnish following necessary information of mine for your ready reference

- 1. HR No:
- 2. Name:
- 3. Design:
- 4 Date of Birth:
- 5. Date of Joining in BSNL:
- 6 Career History:

| Design. | Period | Place of Posting | Job Profile | Circle | Period of stay in Circle |
|---------|--------|------------------|-------------|--------|--------------------------|
| | | | | | |

- 7. Teaching Experience (within /outside BSNL) in years:
- 8. Topics Taught:
- 9. Type of Audience taught (School/College Students/Faculties/Professionals):
- 10. E-mail ID:
- 11. Mobile no:

I understand that this application is not a claim for posting in BRBRAITT and based on my presentation skills, knowledge and other objective personality traits judged by selection panel, I may be selected or rejected. I am also aware that there is no reserved post for any SC/ST/OBC candidates in training centers as it is purely based on performance as a trainer and I shall not claim any such benefits for posting.

There is no vigilance case or Administrative Charge sheet / Punishment against me.

The above information is true to the best of my knowledge.

Signature

(Name)

Recommendation of Circle head Sign of HOC with seal