

No. BSNLCO-PERB/19(12)/2/2022-PERSI-Part (4)

Dated: 01.08.2025

To,

**All Heads of Telecom Circles/Metro Districts & Other Administrative Units
All PGMs/Sr. GMs/GMs of BSNL CO New Delhi
Bharat Sanchar Nigam Limited.**

Subject: - Processing of e-APARs for "executive & non-executive" employees of BSNL, online through ESS-Portal for 'FY' 2024-25-regarding.

Reference: 1. BSNLCO-PERB/ 19(12)/2/2022-PERS1-Part (4) dated 15.04.2025.
2. BSNLCO-PERB/ 19(12)/2/2022-PERS1-Part (4) dated 16.05.2025
3. BSNLCO-PERB/ 19(12)/2/2022-PERS1-Part (4) dated 20.06.2025
4. BSNLCO-PERB/ 19(12)/2/2022-PERS1-Part (4) dated 23.07.2025

Kind reference is invited to this office letter dated 15.04.2025 vide which the timelines for processing of e-APARs for year 2024-25 was issued. Further this office vide letter dated 16.05.2025, 20.06.2025 and 23.07.2025 extended the timeline for submission of self-appraisal and reporting period.

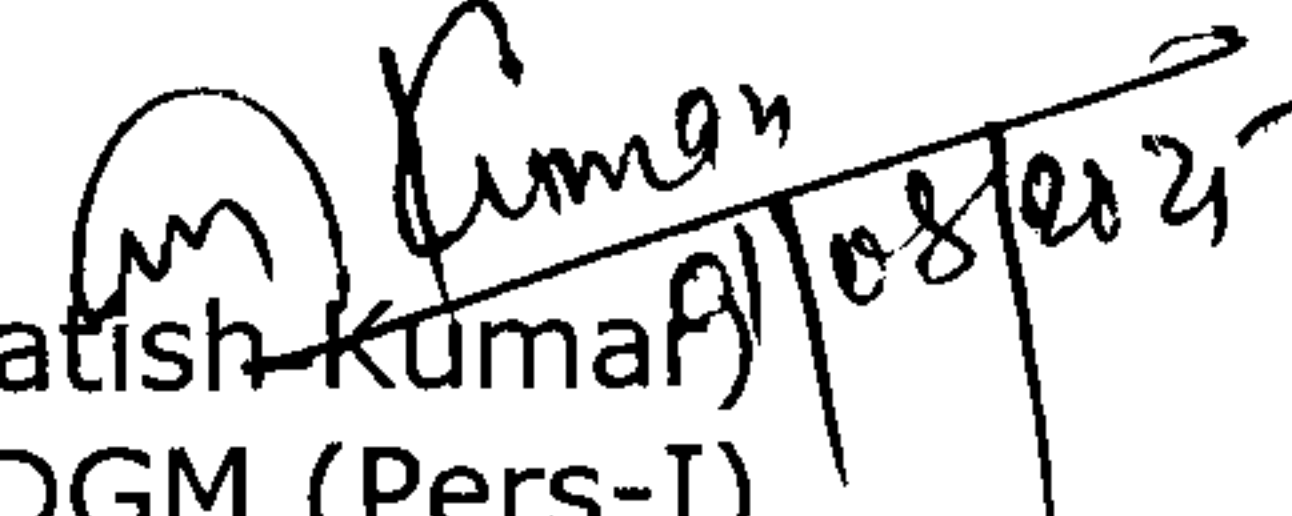
In continuation to this, the Revised Timeline Schedule for Completion of e-APAR of executive employees (for Reporting of Financial year 2024-25) is as under-

S. No.	eAPAR steps	Date
1	Initiation/Submission of self-appraisal to the reporting officer	Upto 05.08.2025
2	Reporting of APARs	Upto 08.08.2025
3	Reviewing of APARs	Upto 11.08.2025

All executives and non-executives of BSNL are hereby advised to comply with the timelines for processing of e- APARs.

Further it is reiterated that there would be no further extension in this regard.

This issues with the approval of Competent Authority.


(Satish Kumar)
DGM (Pers-I)

BSNL Corporate Office, New Delhi

Copy to: DGM (Pers.-ERP) for information and necessary action please.