

O/o. CS & GM (Legal)
Corporate Office
Bharat Sanchar Bhawan
2nd Floor, Ph/Fax: 011-2335 3395, 2335
3389



भारत संचार निगम लिमिटेड
(भारत सरकार का उपक्रम)
BHARAT SANCHAR NIGAM LIMITED
(A Govt. of India Enterprise)

No.BSNL/Sectt.&Legal/13-1/2022

Dated: 30-09-2024

To

**All Heads of Circles/Telecom Districts/Regions/Projects/
Telecom Stores/Telecom Factories & Other Administrative Offices/
Concerned Units of BSNL CO
Bharat Sanchar Nigam Limited**

Sub: Effective defence and pursuit of court cases at BA, Circle and Corporate Office levels.

Sir,

The Legal Cell of the Corporate Office had issued several instructions and guidelines over the time, including D.O. letters from the CMD and the Director (HR), regarding the effective handling of court cases at the BA, Circle Office and Corporate Office levels. The Table containing the list of such Circulars has been attached as **Annexure-A** to this letter, which are available on the BSNL Intranet Portal under the Heading CMD and Sub-Heading Legal.

2. However, it has been observed that despite these instructions and guidelines, they are not being consistently followed at the BA, Circle Office and Corporate Office levels. Top Management of BSNL has repeatedly noted that the Company' legal ecosystem is experiencing delays at various stages and levels in processing of cases, filing appeals, providing timely responses, ensuring appropriate content in filings and maintaining overall professionalism in legal matters.

3. In light of this, all the Telecom Circles/Telecom Districts/Regions/Projects/Telecom Stores/Telecom Factories/Other Administrative Offices and Concerned Units of BSNL CO are once again requested to scrupulously adhere to the instructions and guidelines issued from time to time to ensure effective handling of court cases in their respective areas/Units.

This issues with the approval of the Competent Authority.

Enclosure : As above

Yours faithfully,

(Sudhanshu Shekhar Ray)
Asstt. General Manager (Legal)
Tele. No. 23037371

Copy to :-

1. PPS to CMD, BSNL
2. PS to Dir (HR)/Dir (F)/Dir (Ent.)/Dir (CFA)/Dir (CM), BSNL Board
3. All CGMs/PGMs/Sr. GMs/GMs, BSNL CO
4. Concerned Branches/Sections/Units of BSNL CO
5. BSNL CO Intranet Portal

**Regd. & Corporate Office: Bharat Sanchar Bhavan, H. C. Mathur Lane, Janpath, New
Delhi-110001**

Corporate Identity Number(CIN): U74899DL2000GOI107739

www.bsnl.co.in

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Table containing list of Circulars

Sl. No.	Circular Number	Date of Circular	Subject of Circular
1	BSNL/SECTT/13-2/2004	15/10/2004	Effective monitoring of court cases - Need for posting of dedicated officers - regarding
2	BSNL/SECTT/55-4/2004	19/11/2004	Instructions regarding receipt of court of court notice by empanelled advocates on behalf of BSNL
3	BSNL/SECTT/54-5/2002	28/12/2004	Instructions regarding handling of court cases - raising objections of the admission stage in condonation of delay cases before High Courts and Central Administrative Tribunals
4	BSNL/SECTT/21-1/2002	17/12/2006	Need for proper and timely action on the Court Cases, Legal Notices and matters connected with the ongoing litigations in various District and Subordinate Courts at the Tis Hazari Court Complex at Delhi - regarding
5	DDG[C & M]/2007	05/11/2007	Centralized Monitoring of Court Cases, Summons, Notices etc. - Further instructions - regarding
6	BSNL/SECTT/25-3/2009	26/07/2010	Effective Handling of Litigation issues by all concerned - regarding
7	BSNL/SECTT/54-2/2010	25/04/2011	Timely, proper, effective and responsible litigation administration in BSNL - Implementation of the National Litigation Policy 2010 - Instructions - regarding
8	BSNL/SECTT/54-2/2010	12/09/2011	Managing & administering Litigations
9	BSNL/SECTT/54-2/2010	05/06/2012	Timely, proper, effective and responsible litigation administration in BSNL - regarding
10	BSNL/SECTT/54-2/2010	10/07/2012	Timely, proper and effective handling of Arbitration matters by the business heads of BSNL - regarding
11	BSNL/SECTT/23-1/2009	08/01/2016	Prompt action on court notices/summons by nodal units of Corporate Office - regarding
12	D.O. No. BSNL/SECTT/54-2/2010	22/04/2016	Instructions relating to Contract Managers
13	BSNL/Sectt/54-2/2010	04/11/2016	Standing instructions on filing of court cases amongst Government entities

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Handwritten signature and date:
30/01/2014

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14	D.O. No. BSNL/ SECTT/54-2/ 2010	07/06/2017	Consolidated Guidelines of the Department of Public Enterprises - Settlement of commercial disputes between PSEs inter-se and Public Sector Enterprise(s) and Government (s) through Permanent Machinery of Arbitrators (PMA) in Department of Public Enterprises
15	D.O. No. BSNL/ SECTT/54-2/ 2010	01/11/2017	Litigation Management - On Line Monitoring of the Legal E-Module in ERP System by the Nodal Officers and Officer in-Charge, Litigation - regarding
16	D.O. No. BSNL/ SECTT/54-2/ 2010	10/04/2018	Timely and Proper Monitoring of Legal Notices, Pending/On-going Court cases and Timely Settlement and Close Monitoring of the Claims of third party for payment of services, refund of Security, EMD, PBG etc. - Timely response to the Notices received from the Financial and Operational Creditors regarding
17	D.O. No. BSNL/ SECTT/54-2/ 2010	28/06/2018	Timely and Proper Monitoring of Legal Notices, Pending/On-going Court cases and Requirement of systemic improvement in litigation management - regarding
18	D.O. No. BSNL/ SECTT/54-2/ 2010	07/10/2019	Requirement of systemic improvement to the litigation management - Need of the Hour
19	D.O. No. BSNL/ SECTT/13-1/ 2018	03/09/2021	Need for effective litigation, administration and management - regarding
20	BSNL/Sectt.& Legal/13-1/2022	07/02/2022	Mandatory e-filing in respect of litigation on behalf of Union of India - regarding
21	BSNL/Sectt.& Legal/13-1/2022	19/12/2022	Settlement of commercial disputes between Central Public Sector Enterprises (CPSEs) inter se and CPSE(s) and Government Department(s)/ Organisation(s) - Administrative Mechanism for Resolution of CPSEs Disputes (AMRCD) - regarding
22	BSNLCO-CS- L/19(11)/1/2024- SECRETARIAL and LEGAL	11/03/2024	Defending the court cases for avoiding service of contempt notices to Secretary (T)

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Handwritten signature
30/03/2024