



**BHARAT SANCHAR NIGAM LIMITED**

[A Government of India Enterprise]

CORPORATE OFFICE : PERSONNEL BRANCH

4<sup>th</sup> Floor, Bharat Sanchar Bhawan, Janpath, New Delhi-110001

No.451-15/2017/Pers.(DPC)/03

dt. 05.02.2018

To

All Heads of Telecom Circles /  
Metro Districts/Maintenance Regions/Projects/Stores/  
BRBRAITT /ALTTC  
All other Administrative Units  
Bharat Sanchar Nigam Limited

**Sub:-Preparation for e-DPC -Requirement of list of AGMs(Regular) working as on 01-02-2018 & Screening Committee report -Reg.**

Ref :- pl. refer to this office letters issued on preparation for e-dpc from time to time i.e. This office letters dt. 1.3.2017, 28.06.2017, 10-10-2017 & 20.11.2017

As per this office letter dt. 10.10.2017 (as a last reminder), all circles were requested to forward screening committee report (numerical grading) of **all** AGM/DE(T) working on regular basis. In this regard, it is to intimate that the process of verification of APARs / grading for preparing e-dpc process is under active consideration.

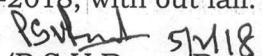
Hence, all circle nodal authorities are requested to **mail** the following information in excel sheet **urgently** :-

1. The list of AGMs(Regular) working as on 01-02-2018 in excel format as under **urgently, latest by 09.02.2018 with out fail for finalizing the list.** All circles should mail the list, even if it was mailed earlier. **Repeated again :- All circles should re-mail the list of AGMs(Regular) working as on 01-02-2018 in excel format only for preparing final list.**

S. No	Staff no	HR No	Name	CAT	DOB			Circle	Remarks, if any
					DD	MM	YYYY		

2. Screening Committee report of all AGMs(regular) working in your circle immediately to [dpcagm@gmail.com](mailto:dpcagm@gmail.com). **All circles should re-mail / re-forward the screening committee report of all AGMs(Regular) working.**

You are, therefore, requested to issue suitable directions / instructions to all the concerned officers / authorities to mail the list of all AGMs(Regular) urgently by 09-02-2018 **without waiting** for completion of screening committee, **if not done earlier.** So that the list of AGMs(Regular) to be considered for preparing e-dpc can be finalized. If no information w.r.t. S.NO.1 is received from any circle before 09-02-2018 by mail, their names will not be added in the final list for verification of APARs at CR Cell, New Delhi. Hence, all circles are once again requested to mail the excel sheet w.r.t. S.NO.1, latest by 09-02-2018, with out fail. All circles should mail the list, even if it was mailed earlier.

  
(P.S.V.Rama Rao)

Asstt.General Manager(DPC)

Ph.no.011-23037657

[dpcagm@gmail.com](mailto:dpcagm@gmail.com).

Copy to :-

CS to DIR (HR) with a request to reconcile with circles and make it ready the APARs of all AGMs(Regular) for the period from 2010-11 to 2015-16. The list will be mailed shortly after receipt of information from all circles. **(Nos-011-23736031 / 33)**