



BHARAT SANCHAR NIGAM LIMITED
 (A GOVERNMENT OF INDIA ENTERPRISE)
 SR Cell, Corporate Office
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 Harish Chander Mathur Lane,
 Janpath, New Delhi-110 001

No. BSNL/5-2/SR/2023

Dated: 02.08.2023

To

1. All CGMs, BSNL
2. PGM (Pers.) BSNL CO

Subject: Conduct of 3rd Membership Verification process being conducted through secret ballot for electing majority representative Association of Executives in BSNL – Procedure for issue and casting of postal ballot.

Sir,

I am directed to say that following procedure for issue and casting of postal ballot may be observed during 3rd Membership Verification process being conducted through secret ballot for electing majority representative Association of Executives in BSNL.

"Procedure for Postal Ballot"

a) Eligibility-

Following executives can cast their votes through postal ballots in their parent OA/BA/Circle where their name is listed in the voters list.

- i. Deputation
- ii. Few executives posted in the difficult & remote areas of A&N, Assam, HP, NE-I, NE-II, J&K Circles and Lakshadweep BA.

The list of such executives will be approved by the concerned Returning Officer.

Note: However, the executives on leave of any kind cannot be permitted to cast their votes through Postal Ballot.

- b) The ballots to these employees will be sent by registered post by name in a cover by the Assistant Returning officer of the OA/BA preferably by the dates 15 days prior to the Polling date.

One self-addressed (in the name of ARO of the OA/BA) and pre-stamped envelope for return of 'Postal Ballot Paper' should also be sent to the employee along with ballot paper. The pre-stamped self addressed envelope shall superscribe "3rd Membership Verification of Executive Associations" and "Confidential". This envelope should be put inside the larger cover along with Postal Ballot Paper and the large cover shall be addressed to the voter.


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- c) The concerned employee will put a CROSS sign (X) with a pen against the name of the association and then fold the ballot. This ballot will be put in the enclosed Pre-stamped envelope and pasted by the concerned employee.
- d) Such employees shall cast their votes in absolute confidentiality and send it by post to Assistant Returning Officer so as to reach him latest by date of polling.
- e) Postal Ballots should be sent back to the Assistant Returning Officer so as to reach him latest by closing hour of the last date of polling. Postal Ballots received after closing hour of the last date of polling shall not be entertained and will be treated as 'invalid vote'. BSNL Management/Returning Officer will not be responsible for any postal delay or postal losses.
- f) To avoid any omission, eligible employees can also request for postal ballot as per Annexure-1. On the basis of their requests concerned Assistant Returning officer shall issue postal ballot in sealed envelope and have it delivered to them.
- g) The words "Postal Ballot Paper" shall be mentioned below the words "Secret Ballot Paper for 3rd Membership Verification of Executives' Association 2023" appearing in normal ballot Paper.
- h) The name of voter (as entered in Voters' List) should be noted on counter-foil of Postal Ballot Paper and then Postal Ballot Paper detached from the counter-foil.
- i) The letter "PB" should be written against the entry of Voters' List without indicating the serial number of Ballot Paper issued.
- j) The cover containing 'Postal Ballot Paper' and 'Return self-addressed Envelope' should be dispatched through speed post/registered post. The voter can also collect it personally from the concerned Assistant Returning Officer.
- k) Separate record of the number of Postal ballot Papers received should be maintained.
- l) On the day of counting, Postal Ballots shall be counted in Assistant Returning Officer/Returning Officer's (AROs/ROs) office in presence of 'Counting Agents' of Associations on fixed day of counting so notified.
- m) Returning Officer shall be final authority to decide any dispute in this regard.

2. It may be ensured that the above guidelines are scrupulously followed by the nominated officers for 3rd MV.

This is issued with the approval of the competent authority.

Encl. As above.


 02/08/2023
 (P.K. Gupta)
 AGM (SR)

Copy to:

- 1. CRO of 3rd MV
- 2. Members, Core Group
- 3. General Secretaries of all participating Associations

Annexure-1

Subject: 3rd Membership Verification to elect majority representative Association of Executives in BSNL : REQUEST FOR POSTAL BALLOT.

I _____(Name), _____(Designation) working at
_____ (Name of the Office). I may please be given Postal Ballot for
casting my vote for the reason mentioned below:

(Pl. mention reason)

Signature _____

Name _____

HR No. _____

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