

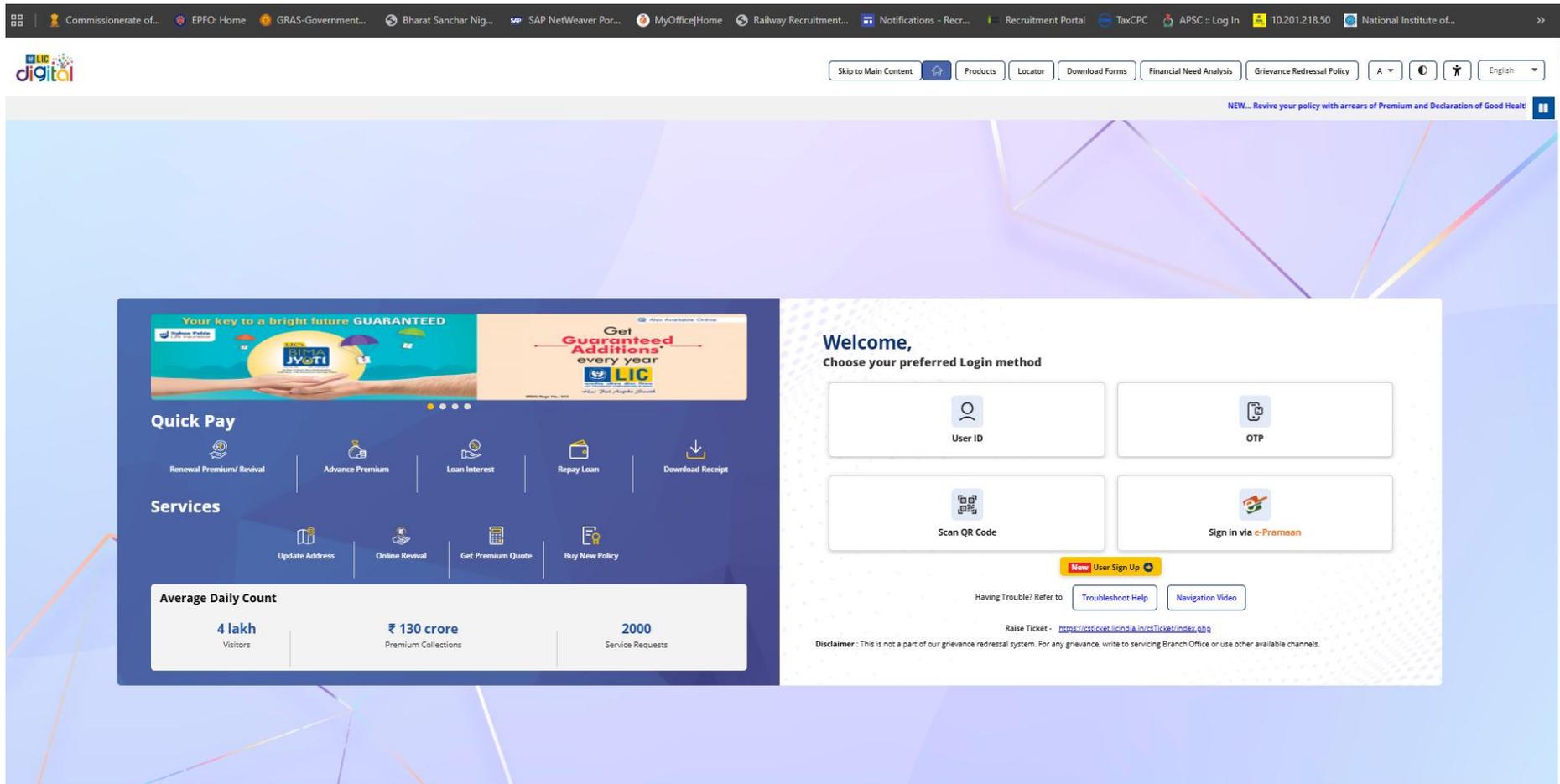
LIC SAB PORTAL LOGIN PROCESS MANUAL

Step 1:

Go to LIC Login Page

<https://ebiz.licindia.in/D2CPM/#Login>

And click on “New User Sign up”



The screenshot displays the LIC SAB Portal Login Page. At the top, there is a navigation bar with the LIC digital logo on the left and a menu of links including 'Skip to Main Content', 'Products', 'Locator', 'Download Forms', 'Financial Need Analysis', 'Grievance Redressal Policy', and 'English'. A notification banner reads 'NEW... Revive your policy with arrears of Premium and Declaration of Good Health!'. The main content area is divided into two columns. The left column features a banner for 'Your key to a bright future GUARANTEED' and 'Get Guaranteed Additions every year LIC'. Below the banner are sections for 'Quick Pay' (Renewal Premium/ Revival, Advance Premium, Loan Interest, Repay Loan, Download Receipt) and 'Services' (Update Address, Online Revival, Get Premium Quote, Buy New Policy). At the bottom of the left column is an 'Average Daily Count' table:

Average Daily Count		
4 lakh	₹ 130 crore	2000
Visitors	Premium Collections	Service Requests

The right column is titled 'Welcome, Choose your preferred Login method' and contains four login options: 'User ID', 'OTP', 'Scan QR Code', and 'Sign in via e-Pramaan'. A prominent red button labeled 'New User Sign Up' is located below these options. At the bottom of the right column, there are links for 'Having Trouble? Refer to Troubleshoot Help' and 'Navigation Video', and a 'Raise Ticket' link with the URL <https://cspticket.licindia.in/cspticket/index.php>. A disclaimer at the very bottom states: 'Disclaimer: This is not a part of our grievance redressal system. For any grievance, write to servicing Branch Office or use other available channels.'

Step 2:

Click on **Group Scheme Member** and insert details accordingly,

For **Policy Number** it will be: **310103011795**

For **LIC ID** it will be 1st five digits of LIC ID as shown in your salary slip as given below;

LIC ID / Policy ID : 31999/103011795

The screenshot shows the LIC digital registration interface. At the top, there is a navigation bar with the LIC logo and several utility buttons: 'Skip to Main Content', 'Products', 'Locator', 'Download Forms', 'Financial Need Analysis', 'Grievance Redressal Policy', and a language dropdown set to 'English'. Below this is a notification banner about DGH service requests. The main heading is 'Create Your LIC Account', with three tabs: 'Individual Policy Holder', 'Group Annuity Member', and 'Group Scheme Member' (which is highlighted in yellow). Below the tabs, there are instructions for users to contact their employer for policy details. The form is titled 'Enrollment of a Group Policy Member' and contains the following fields:

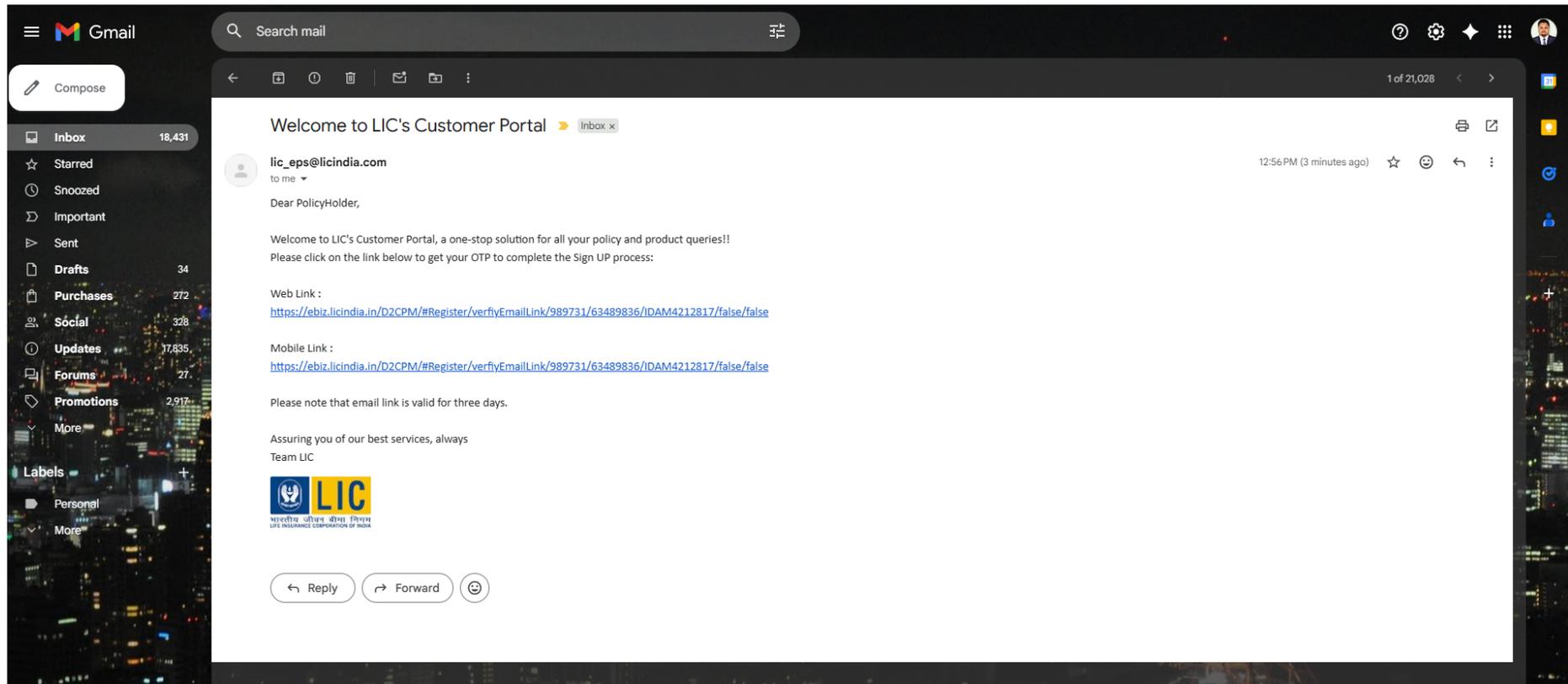
Policy Number*	LIC ID*	
310103011795	31999	
Date of Birth*	Country Code* :	Mobile* :
02/08/1989	(+91)	9435581755
Email*	PAN:	
nikudas02@gmail.com	BDEPD5001L	

Below the form, there is a checkbox with the text: 'I confirm that the mobile number mentioned above is registered under my name and being used by me. I hereby authorize LIC to use the mobile number for any communication.' This checkbox is checked. At the bottom of the form is a dark blue button labeled 'PROCEED'.

Click on **PROCEED**

Step 3:

After clicking Proceed, a link will be shared in your mail ID for final verification. Once the link is clicked your policy will be linked with your existing policies (if available) and verification will be completed. Now you will be directed to login portal once again.



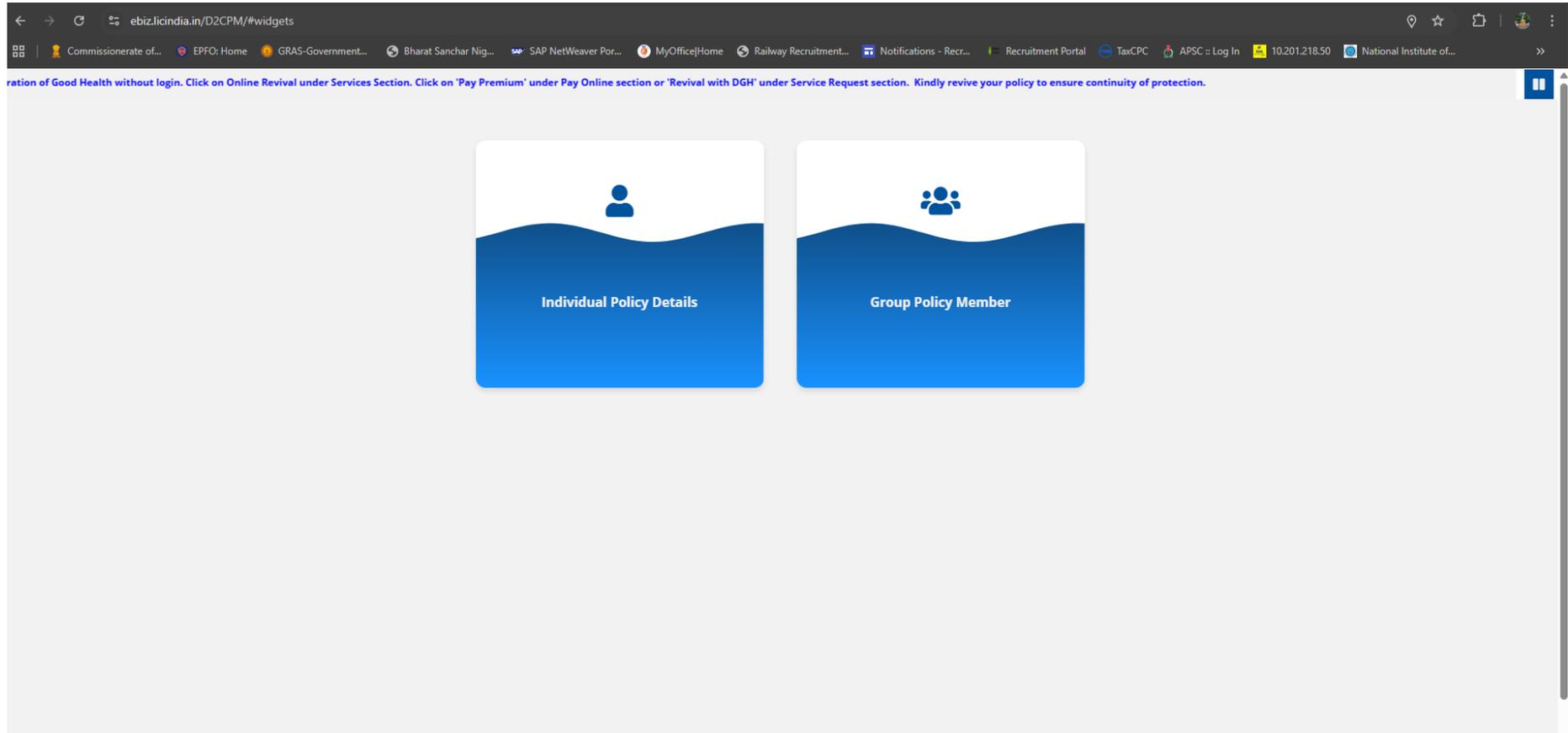
Step 4:

Login with OTP authentication,

The screenshot displays the LIC digital portal interface. At the top, there is a navigation bar with various links such as 'Commissionerate of...', 'EPFO: Home', 'GRAS-Government...', 'Bharat Sanchar Nig...', 'SAP NetWeaver Por...', 'MyOffice|Home', 'Railway Recruitment...', 'Notifications - Recr...', 'Recruitment Portal', 'TaxCPC', 'APSC :: Log In', '10.201.218.50', and 'National Institute of...'. Below this is the 'LIC digital' logo and a menu with options like 'Skip to Main Content', 'Products', 'Locator', 'Download Forms', 'Financial Need Analysis', and 'Grievance Redressal Policy'. A banner at the top right reads: 'NEW... Revive your policy with arrears of Premium and Declaration of Good Health without login. Click on Online Revival under Services Section. Click on 'Pay Premium' under Pay Online section or 'Revival with DGH' ur'. The main content area is divided into two sections. The left section, titled 'Quick Pay', includes options for 'Renewal Premium/ Revival', 'Advance Premium', 'Loan Interest', 'Repay Loan', and 'Download Receipt'. Below this is the 'Services' section with 'Update Address', 'Online Revival', 'Get Premium Quote', and 'Buy New Policy'. At the bottom left, an 'Average Daily Count' box shows '4 lakh Visitors', '₹ 130 crore Premium Collections', and '2000 Service Requests'. The right section, titled 'OTP Authentication', contains a form with 'Country Code*' (set to +91) and 'Mobile*' (9435581755), and 'Date of Birth*' (02/08/1989). A success message 'Success!' is displayed, followed by a 'Login' button. Below the button are links for 'Don't have an account? Sign Up', 'Having Trouble? Refer to Troubleshoot Help', and 'Navigation Video'. A 'Raise Ticket' link is also present. A disclaimer at the bottom states: 'Disclaimer : This is not a part of our grievance redressal system. For any grievance, write to servicing Branch Office or use other available channels.'

Step 5:

Once you login, you will view two tabs, Click on Group Policy Member,



Step 6:

You can view your LIC SAB contribution accordingly;

The screenshot displays the 'View of Contribution Details' page on the LIC website. The page is divided into several sections:

- Policy Details:** Includes Master Policy No (310103011795), Master Policy Holder (The Trustees, BHARAT SANCHAR NIGAM LTD), LIC Office Contact Details, LIC Servicing Unit (DELHI), Phone No (011-23354037), and Email Id (bo_G103@licindia.com).
- Accumulation Details:** Includes Member Name (NIKU DAS), LIC ID (31999), Accumulation Value (₹ 3,31,646.60), and Accumulation as of (31/03/2025).
- Contribution History:** A table showing contributions received after 31/03/2025. The table has columns for Contribution No, Deposit Date, Employer Contributions, Employee Contributions, and Total Contributions.

Contribution No	Deposit Date	Employer Contributions	Employee Contributions	Total Contributions
Receipt No : 265757	18/08/2025	₹ 3,683.00	₹ 0.00	₹ 3,683.00
Receipt No : 233977	11/07/2025	₹ 3,676.00	₹ 0.00	₹ 3,676.00
Receipt No : 225970	16/06/2025	₹ 3,663.00	₹ 0.00	₹ 3,663.00
Receipt No : 217212	16/05/2025	₹ 3,569.00	₹ 0.00	₹ 3,569.00
Receipt No : 209466	15/04/2025	₹ 3,591.00	₹ 0.00	₹ 3,591.00

No of Contributions value 11 Total Amount Value ₹ 40,556.00

In case of any discrepancy in the above data, please contact your Company/Organization