



# SANCHAR NIGAM EXECUTIVES' ASSOCIATION

CENTRAL HEAD QUARTERS

All Communications  
to the General Secretary

M. S. Adasul  
General Secretary  
(M) : 9423082352  
E-mail : gssnea2022@gmail.com

To,

Shri. Arvind Vadnerkar ji,  
Director HR, BSNL Board,  
3<sup>rd</sup> Floor, Bharat Sanchar Bhavan,  
Janpath, New Delhi. 411001.

**Letter No. SNEACHQ/Corr/Dir HR /2022-23/**

**Dated 5<sup>th</sup> July 2021.**

**Sub: Request for incorporating certain changes/modifications in OTP Module and guidelines for Inter Circle as well as Intra Circle Online Request Transfer.**

Ref: 1. Letter No. BSNLCO-PER1/20(11)/3/2020-PERS1 dated 25/03/2021.  
2. Letter No. BSNLCO-PER1/20(11)/3/2020-PERS1 dated 28/10/2021.

**Respected Sir,**

In continuation of our discussions on need of Certain Changes in procedure and guidelines followed for OTP Request Transfers, we convey our thanks and regards for publishing waiting list of Request Transfers to All India Hard Tenure Circles. This has helped many executives in understanding his/her position in waiting list of pending Requests to All India Hard Tenure Circles. In similar manner, there are certain changes required to be incorporated in OTP Portal and overall procedure for considering Request transfers. We are also thankful to your honour and PGM Pers BSNL CO for your kind consideration for giving consideration of OTP requests for all pending cases of last two Quarters and no request will be pending beyond third Quarter of OTP Request. We are submitting following suggestions for smooth operations of OTPs and also for reducing difficulties faced by the executives in undergoing Request Transfer under OTP.

As per OTP guidelines, the OTP Transfers are to be considered on Quarterly basis, but practically these requests are not given consideration in same Quarter. Many OTP Request given in First window before One year is still not given consideration. The OTP applications received need to be considered in the same quarter.

In case of any Requests under OTP is not given consideration for any administrative reason, then waiting list of such pending request to any Circle or on all India Basis may be published. This list will help the concerned executives to analyse and understand whether he/she has to continue with same option by waiting for his/her turn or has to apply fresh by changing option to any other Station/Circle.

When OTP request are not given consideration in same quarter in which it is applied, due to certain difficulties or changes in circumstances, the executive concerned is not able to accept the Transfer order at later stage, but in this case he /she is not given option to withdraw the request and he is compelled to continue with Own Cost Request. Earlier this option was available and same has been withdrawn at later stage and it is need of time that same is restored so that no one is compelled to accept the Own Cost Request Transfer when he/she is not in need of it.

This option may be subject to final approval of concerned administrative office, but there is need to make provision for change/modify/withdraw the OTP Request at least before same is implemented.

**W. Seshagiri Rao, SNEA Bhavan, B-11/1&2, Double Storey, Ramesh Nagar, New Delhi-110015.  
Phone: 011-25934899, Please visit us at <http://sneaindia.com>**

There are few cases where the executives have applied for Inter-circle transfer in OTP and the application is pending at Corporate Office and the same executive is in Intra-circle long stay list and he might need to apply or OPT for Intra Circle station request in OTP. In such case it is not possible to submit Option as his/her Inter-circle application is pending at BSNL Corporate office. As such it is requested to make provision in OTP that one can apply separately under OTP for Inter Circle Transfers and Intra Circle Transfers. As it is own cost request transfer, there is no effect on BSNL and whichever option is given consideration will help him/her to get rid of hardship he is facing due to long stay transfers.

It may happen that concerned Officer gets Inter Circle Transfer first, then his/her option for Intra Circle Transfer will be automatically withdrawn. In case he/she is getting Intra Circle transfer first, his/her option for Inter Circle Transfer will forgo and it is up to concerned executive whether to continue with Inter Circle request or withdraw it.

The suitable changes also may be made in ERP so that if Intra Circle is given consideration first, then certain period may be fixed in which no request for inter Circle Transfer of same executive will be given consideration.

For Core network, BBNW, NGN and ITPC (non-recruiting circles) there is no concept of SSA and BAs are existing in these Non Recruiting Circles. As on today, one can opt for only that Circle and it is difficult for him/her to opt for any station as these Circles are spread all over India or at least it covers partial territory of many Circles. When he/she is applying under OTP, there is no option provided for giving BA Location. Also some transfers are possible and being implemented for all India Cadres within the Non Recruiting Circles and in this case option of Change of BA or territory of Circle is must. Hence it is requested to provide the Option for submitting request to particular BA within the Non Recruiting Circle. The requests for Recruiting Circles to Non Recruiting Circles and vice versa can be continued to be operated by Pers Cell BSNL CO and requests within Non Recruiting Circle for change of BA including that BAs in territory of other recruiting Circles will continue to be given by Circle heads of Non-Recruiting Circles.

The same provision needs to be made for JTOs/JAOs for their request transfers within the Non-Recruiting Circle but within the territory of Recruiting Circle and they also need to be given option to opt for any SSA/BA under Non Recruiting Circles and mainly this arrangement is badly required for JTOs/JAOs of CNTX Circles. It is also required that JTOs/JAOs are able to apply for request transfers through OTP for transfer from Recruiting Circle to Non-Recruiting Circle with option of particular BA/SSA and vice versa within territory of the Recruiting Circle for genuine family issues.

Though the OTP is implemented for different request transfers, still it is not utilised for Rule 8 and Rule 9 Transfers and unfortunately these requests are being processed in traditional manner. There is separate provision for Rule 8/ Rule 9 Request transfers in ERP system, but same also is not implemented and the JTOs/JAOs in need of request transfers are made to run from pillar to post for getting these transfers issues. As such it is requested to add the JAO/JTO Rule 8 and Rule 9 Request transfers also under OTP Portal and same also may be implemented in transparent manner. List of such pending Requests of Rule 9/8 request transfers will help the concerned JTOs/JAOs to find out mutual transfers which will expedite the consideration of mutual transfers of JTOs/JAOs who are in need of transfers.

As per these guidelines, the applications received in particular quarter are to be given consideration in last week of that Quarter. But it is seen that nowadays only partial request transfers are given consideration and others are kept pending without assigning any reason for their pendency. This is against objective of implementation of OTP transfers and creating unrest among the executives whose request is not given consideration. As such, it is need of time that all request is given consideration in the last week of the same Quarter as per well-defined procedure and if any request is not given consideration for any reason, then list of such pending requests which will be given consideration at later stage may be published on Intra net portal. As of now provision exists for individual to know status of his own request but he/she is unable to understand overall position of pending request to Circle/Station. This waiting list will help concerned executive whether to wait for consideration of pending OTP Request or to review and opt for any other Circle where transfer is possible.

It is quite possible that all requests cannot be given consideration and may be rejected. As on today, nothing is informed about rejection of OTP Requests and it is required that atleast after two quarters Reasons to be communicated or displayed in Intranet of all such pending cases.

If the Inter-circle application is pending at CO, his request may be considered any point of time. In this due course, the same executive need to be exempted from transfers in Intra-circle. As same official need not to be transferred twice in short duration and in interest of service, he might be exempted from Intra-circle long stay transfers.

When an executive fills his request for inter/intra circle and then due to some reasons he might cancel his request, further he can't submit his request again up to 6 months period. This should be changed and option of modification of request should be incorporated so that executives may not wait for six months.

It is also requested that option of East Zone Nodal Centre need to be changed to CTD as per reporting Structure, it is appearing under WBTC. Further as per transfer policy all the transfers after 3 Years should be given with TA / TP Only.

We are confident that the suggestions given by us will be incorporated in implementation of Request transfers from the next quarters and the difficulties and hardship faced by the executives will be reduced to better extent and aim of total Transparent working is taken care in true spirit. Thanking you in advance, Sir.

With Warm Regards,

Sincerely Yours,

**Encl: AA**

Sd/-  
**M. S. Adasul**  
**General Secretary**  
**SNEA CHQ**

**Copy to:**

1. CMD BSNL for kind information please.
2. PGM Pers BSNL CO for kind information and with request to incorporate the above changes please.
3. PGM SR BSNL CO for kind information please.